



Vulnerable Sector Checks

A vulnerable sector check is a police information check plus a check to see if a person has a record suspension (pardon) for sexual offences.

People who volunteer or have jobs where they are in positions of trust or authority over children or vulnerable persons will be asked to obtain a vulnerable sector check. Being in a position of trust or authority is more than just having contact with children or vulnerable persons. To meet the legal requirements for a vulnerable sector check, the nature of the position – not the person – must cause the person to have authority over, or trust of, children or vulnerable persons.

Children are defined as being anyone under the age of 18. Vulnerable persons are people who, because of their age, disability or other circumstance, are more vulnerable than others.

Process for getting a vulnerable sector check

If you live in British Columbia, follow the process defined by the [British Columbia Criminal Records Review Program](#). In all other cases, contact your local police service. You will be required to provide the police service with the following information:

- A description of the position
- The name of the organization staffing the position
- Details about the children or vulnerable persons (e.g. age, or other factors that can show how the person is vulnerable)
- If the position is volunteer, provide a letter from the organization stating the person will not be paid for services or any other personal expenses incurred.

Once the police service has determined that the position meets the requirements for a vulnerable sector check, a name based search will be conducted. In some cases you will be required to submit fingerprints to confirm your identity. The use of fingerprints ensures the accuracy of the identification process. Once the vulnerable sector check is completed, the police service conducting the vulnerable sector check will send the results to the requesting organization.

Vulnerable sector checks include checks of national databases maintained by the RCMP and local police records where the applicant lives.

A vulnerable sector check will be required for all first-time volunteers to CSC that will have direct contact and authority over vulnerable team members (i.e. Mission Staff). An Offence Declaration will be requested annually, until such time deemed necessary for another formal check. The second check will be the Enhanced Police Information Check.